

2009/10 WORK PROGRAMME: DRAFT SCOPING REPORTS AND DISCUSSIONS

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REASON FOR ITEM

To enable the Committee to consider 4 draft scoping reports and select two of them as potential review topics for 2009/10.

INFORMATION

At the Committee meeting on the 16th June 2009, Members discussed potential review topics for 2009/10 and requested officers to prepare draft scoping reports on the following potential areas for review:

1. Zero tolerance for anti-social behaviour – Hillingdon's role in case work undertaken by the Council
2. Street lighting.
3. Planning Enforcement – increasing its effectiveness in a non-compliant world.
4. Sport for the young, elderly and those with special needs – Hillingdon's offer

The draft scoping reports are attached for Members' consideration as **appendices A-D**. It is usual for a Policy Overview Committee to take forward two review topics during the municipal year, though it is up to Members of the Committee to determine this.

SUGGESTED COMMITTEE ACTIVITY

1. To consider the draft scoping reports and ask any further question from officers;
2. To agree which two scoping reports to undertake as major reviews in 2009/10;
3. Of the two major reviews selected to agree their terms of reference;
4. To agree the order in which they will undertake the reviews, i.e. which one will be the first major review;
5. Subsequently, to agree the programme and the scheduling of witness sessions and amend or update the work programme overleaf accordingly.

**RESIDENTS' AND ENVIRONMENTAL SERVICES
POLICY OVERVIEW COMMITTEE**

2009/10

WORK PROGRAMME

Meeting Date	Item
16th June 2009	Work Programme for 2009/10 – Members considered 4 possible major review areas
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
28th July 2009	Choosing Review Topics
	Work programme for 2009/10
	Performance and Finance Reports
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
15th September 2009	Review 1 – Witness Session 1
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
8th October 2009	Review 1 – Witness Session 2
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
18th November 2009	Review 1 – Conclusions and Recommendations

	Gambling Act 2007-10 – report sent to Committee for comments. Stephanie Waterford & Norman Stanley
	Annual Safety Sports Grounds Report
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
15th December 2009	1 st Review – Final Report agreed
	2 nd Review – scoping report agreed
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

19th January 2010	2 nd Review : Witness Session 1
	Budget Reports and Group Plans 2010
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

17th February 2010	2 nd Review: evidence session 2
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

10th March 2010	2 nd Review: conclusions and recommendations
	Work Programme for 2009/10
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

13th April 2010	2 nd Review: final report agreed
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	Cabinet Forward Plan - review forthcoming decisions and if appropriate, comment to the decision-maker.
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